

JOB DESCRIPTION FOR JR. STAFF POSITIONS

NOTE: You may be asked to do one or more of these jobs on a rotating basis throughout the week. Please be prepared to do any of them.

FOR ALL JOBS:

1. Faithfully pray for all aspects of Tepee Bible Camp and for the times when you are leading.
2. Manifest a Christ-like attitude and behavior at all times.
3. Strictly adhere to the camp statement of faith.
4. Prayerfully prepare and be well grounded in the Word of God before coming to camp.
5. Dress appropriately - no short shorts, skirts, midriiffs, halter tops, shirts with spaghetti straps. Bring long pants, a long sleeved shirt or jacket, a hat, a water bottle and sturdy shoes for the hike.
6. Watch your example: your language, dress, how your time is spent, and especially your attitude. Do not complain in front of the campers and do not say anything unkind or derogatory about anyone.
7. Be prepared and on time for all activities.
8. When you are not working, you are expected to be either at the Bible Lesson, the worship time, Braves and Maids hour, the Missionary hour, and campfire. Special permission to miss any of these activities must be given by the chief.
9. Do not pursue romantic relationships during camp as these will distract from our purpose and inhibit the team's effectiveness.
10. To help avoid confusion or misunderstandings, girls minister to girls and guys minister to guys.
11. Clean your quarters at the end of camp following the final cleaning procedures listed on the bathroom door of your quarters.

Kitchen Crew

1. Abide by the descriptions for "ALL JOBS" as well as the following:
2. Assist the cook in preparation, serving, & cleaning up.

3. Assist with decorations prior to the Birthday meal at noon on Thursday.
4. Help to create a fun atmosphere.
5. Show respect for all staff, especially the cook.
6. Assist in final clean-up of the Kitchen at the end of camp.

Recreation Helpers

1. Abide by the descriptions for "ALL JOBS" as well as the following:
2. Help the recreation director(s) prepare and carry out the recreation and activity time.
3. Ensure the safety of all campers during games and activities.
4. Be responsible for the care of all equipment.
5. Put away all equipment and clean up when recreation or activity time is over.
6. Show respect for all staff, especially the Recreation Director(s).

Worship Team

1. Abide by the descriptions for "ALL JOBS" as well as the following:
2. Follow pre-planned worship activities or plan and prepare all worship activities in keeping with the camp theme as much as possible.
3. Create an atmosphere of meaningful worship.
4. Show respect for the worship house, all staff, especially the Bible Teacher.

Craft Helpers

1. Abide by the descriptions for "ALL JOBS" as well as the following:
2. Help conduct craft time in an orderly manner.
3. When asked to do so, help prepare the craft room for the day's craft activities.
4. Follow and carry out the final clean up procedures for the craft house at the end of camp

5. Show respect for all staff especially the Craft Leader(s).

Trading Post Workers

1. Abide by the descriptions for "ALL JOBS" as well as the following:
2. Keep the inside of the trading post cleaned up and remind campers and counselors to pick up their trash before leaving the area.
3. Re-stock the refrigerator and candy counters at the end of each trading post time.
4. Keep the account cards current with the amount left written on the right side of the card after each purchase.
5. Let the camp director know when items are running low.
6. Turn in any money received to the camp director each day. This should only happen if we have visitors or if the camp doctor or missionary purchase any items.
7. Give all the cards to the camp director after the last trading post time of the week.
8. Show respect for all staff.

I have read the job descriptions for all Jr. Staff and agree to carry out these responsibilities to the best of my ability when asked to do so.

SIGNATURE OF JUNIOR STAFF APPLICANT

DATE

PARENT SIGNATURE

DATE

For the Director:

This staff applicant attended and completed staff training on _____

DATE

DIRECTOR'S SIGNATURE

DATE